



DIGI QUEST

G3, Achyut Square, Col J Ali Road,
Railway Gate No.2, Lakhtokia, Guwahati-781001, Assam
Phone : 8822022000 | 9706543243
E-mail : digiquestguwahati@gmail.com

NEW PRIVILEGE CLIENT ACCOUNT OPENING FORM

NAME OF FIRM: _____

ADDRESS: _____

PHONE NO: _____

EMAIL: _____

WEBSITE: _____

NAME & RESIDENTIAL ADDRESS, PHONE NO OF PROPRIETOR /PARTNERS /DIRECTOR:

1. _____

2. _____

3. _____

BANKERS NAME & ADDRESS: _____

BANK ACCOUNT NO: _____

CHEQUE NOS: _____

VAT TIN NO. _____

GST TIN NO. _____

PAN NO. _____

I/WE HAVE GIVEN ABOVE INFORMATION ON THE BEST OF OUR KNOWLEDGE:-

1. Payments should be made on or before the 7day of the date of billing.
2. If the payment is not done within the due terms of Invoice then an interest rate of 18% per annum i.e. 1.5% per month will be charged on the past due amount.
3. Disputes are subject to jurisdiction of GUWAHATI High Court and all the legal fees will be faced by the buyer in future in case of any discrepancy.
4. I/We undertake to make timely payments for goods supplied to me/us and assure that I/we shall not make any default.



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5. I/We enclose herewith crossed cheques in favour of DIGI QUEST. The amount and dates have not been filled in. I/We hereby authorize you to fill-in the amount and present the cheque for encashment as and when payments from me/us become due for goods invoiced and received by me/us.
6. I/We confirm that I/we shall neither issue any Stop Payment instructions to my/our Bank in respect of the attached cheques nor shall I/we close my/our Account against which the cheques have been issued till such time my/our dues are fully paid. I/We undertake to furnish further cheque-leaves on the same being requisitioned by you.
7. I/We understand that you shall be issuing Statement of Accounts on monthly basis and balance confirmation on a quarterly basis. I/We shall duly acknowledge these statements and provide confirmations within the stipulated time frame, failing which you shall be entitled to assume that I/We have confirmed the same without any reservation.
8. In the event of a Partner bouncing the cheque. Partner shall pay the amount due towards the bounced cheque Rs. 500/- per cheque together with penal charges of 21% up front on the cheque value by means Demand Draft/NEFT/RTGS within 3 working days of receipt of information from CNL
9. The price quoted to a Partner in specific and any other information divulged to a Partner in general shall be deemed to be confidential information and Partner shall maintain the confidentiality of such price and other information

YOURS FAITHFULLY,

SEAL & SIGN OF AUTHORISED SIGNATORY

DATE:

PLACE:

DOCUMENTS REQUIRED:

1. PHOTOGRAPH: PROPRIETOR/PARTNER/DIRECTORS.
2. PAN CARD: PROPRIETOR/FIRM/COMPANY.
3. ADDRESS & ID PROOF: PROPRIETOR/PARTNER/DIRECTOR.
4. PARTNERSHIP DEED/ MEMORANDUM OF ARTICLE & ASSOCIATION (IF APPLICABLE).
5. GST REGISTRATION CERTIFICATE
6. A/C PAYEE SECURITY CHEQUE 2 Nos (PAYABLE AT PAR) DULY SIGNED AND CROSSED IN FAVOUR OF DIGI QUEST OF ANY NATIONALIZED BANK